



No. DSCA/20/2021/9,

Dated, Shillong, the 13th July, 2022.

TENDER NOTICE

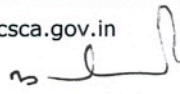
The Directorate Food Civil Supplies and Consumer Affairs, Meghalaya, Shillong intends to dispose of old scrap materials (obsolete/unserviceable furniture, office equipment and other items) on "**as is where is basis**" located at its Office premises, Horse Shoe Building, (Near MPSC Building), Lower Lachumiere, Shillong-1.

Sealed tender affixing court fee stamp of Rs. 25/- (Rupees twenty-five) only are invited from the registered waste pickers', registered recyclers or waste collection agencies for sale of old scrap materials (obsolete/unserviceable furniture, office equipment, IT/electrical equipment and other items) as per Annexure I

Details of contact person for inspection and tender accepting are as under:

Date & Time for Inspection of items	All working days between 15.07.2022 to 21.07.2022 between 11.30 AM to 3.00 PM.
Contact Person	Shri S K War OSD , Directorate Food Civil Supplies and Consumer Affairs, Meghalaya, Shillong, Mobile No. 8575036731
Place for acceptance of tender	Drop box located in the Office Chamber of Director, Food Civil Supplies and Consumer Affairs, Horse Shoe Building, (Near MPSC Building), Lower Lachumiere, Shillong-1.
Last date & time for acceptance of tender	3.00 PM on 26.07.2022
Date, time & Venue for opening of tender in the presence of the bidders or their authorized representatives.	26.07.2022 at 4.00 PM, Office Chamber of Director, Food Civil Supplies and Consumer Affairs, Horse Shoe Building, (Near MPSC Building), Lower Lachumiere, Shillong-1.

Interested agencies duly registered with urban local body or gram panchayat having valid Trading License may collect the Tender documents along with terms & condition from the office of the above mentioned address during office hours or downloaded from the website <http://meghafcscs.gov.in>


Director,
Food, Civil Supplies and Consumer Affairs
Food, Civil Supplies & Consumer Affairs,
Meghalaya, Shillong.

Memo No. No. DSCA/20/2021/9,

Dated, Shillong, the 13th July, 2022.

Copy to :-

1. The Deputy Secretary to the Govt. of Meghalaya, Food Civil Supplies and Consumer Affairs Department.
2. The Sr. Technical Director, NIC, Meghalaya, Shillong with a request to upload the Tender Notice (enclose) on the Department website.


Director,
Food, Civil Supplies and Consumer Affairs
Food, Civil Supplies & Consumer Affairs,
Meghalaya, Shillong.

TERMS AND CONDITIONS

1. INSPECTION :

- 1.1. Bidders may inspect old scrap materials on the stipulated dates & time scheduled above.
- 1.2. Bidders should thoroughly satisfy themselves about the nature, conditions and quality of old scrap material at the time of inspection.

2. MODE OF SUBMISSION OF TENDER :

- 2.1. Sealed envelope super subscribed (TENDER FOR SALE OF OLD SCRAP MATERIALS (OBSOLETE/UNSERVICEABLE FURNITURE, OFFICE EQUIPMENT, IT/ELECTRICAL EQUIPMENT AND OTHER ITEMS) should be addressed to the Director, Food Civil Supplies and Consumer Affairs, Horse Shoe Building, (Near MPSC Building), Lower Lachumiere, Shillong-1.
- 2.2. Sealed documents should be dropped in the drop box kept in the office chamber of the Director, Food Civil Supplies and Consumer Affairs, Horse Shoe Building, (Near MPSC Building), Lower Lachumiere, Shillong-1, prior to the closing date and time. Once the tender is submitted no withdrawal will be allowed.
- 2.3. The financial bid (Part B) shall be written legibly and free from erasing and over-writing. Corrections, if any, should be duly attested by the authorized signatory. Rates should be written both in words and in figures.
- 2.4. Bidders must enclose copy of address proof (Voter I-card/Aadhar Card/Driving License etc.), PAN Card, GST card and valid Registration Certificate from Meghalaya State Pollution Board. Copy of valid Trading License issued by the appropriate authority is required only for bidders belong to Non-Tribal.
- 2.5. In case the date fixed for opening of tender falls on holiday due to any unforeseen reasons, the tender received shall be opened on the next working date.

3. ACCEPTANCE OF OFFER :

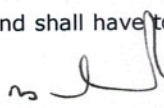
- 3.1. The tender is valid for a period of Sixty (60) days from the date of opening.
- 3.2. The competent authority reserves the right to accept or reject any/all tenders without assigning any reason whatsoever.
- 3.3. Incomplete and unsigned tender are liable to be rejected.
- 3.4. The successful bidder will be intimated about the acceptance of their offer through Telephonically / Registered post.

4. PACKING & LIFTING :

- 4.1. The old scrap materials are offered purely on "AS IS WHERE IS" basis. Pick and choose method of collection is strictly prohibited.
- 4.2. The old scrap materials will be sold entirely at once.
- 4.3. Cost of segregation/cutting/bundling/loading/unloading/transportation etc of old scrap materials are to be borne by the purchaser (s).
- 4.4. The successful bidder will be allowed to lift all the old scrap materials from the disposal site within 5 (five) days after the payment. On failure to do so, this office shall have the right to forfeit the entire amount of the tender and dispose of the old scrap materials through the alternate bidder.

5. PAYMENT TERMS :

- 5.1. The successful bidder with highest offered price will be issued a sale order and shall have to make full payment within 7 days from the receipt of Sales order.


Director,
Food, Civil Supplies and Consumer Affairs
Meghalaya, Shillong
Food, Civil Supplies & Consumer Affairs,
Meghalaya, Shillong.

SEALED TENDER FOR SALE OF OLD SCRAPS MATERIALS STRICTLY ON
"AS IS WHERE IS BASIS"

Space for
pasting the court
fee Stamp

Sir,

We have inspected the old scrap materials lying at your office premises and confirm our acceptance of the same. We are pleased to submit our offer for purchase of said old scrap materials at the rate quoted below. Please find attached below our details:

Part - A

Name of the bidder : _____

Address of the bidder : _____

(Copy of Address proof attached-Voter Card / Driving license/Aadhar Card/Ration Card etc.):

Registration No. & Date : _____

(copy of valid Registration Certificate from Meghalaya State Pollution Board attached)

Trading License No. & Date : _____

(copy of valid Trading License attached for Non-Tribals only)

Contact person : _____

Phone No. : _____

Mobile No. : _____

PAN No: _____

(copy of PAN card attached)

GST No: _____

(copy of GST card attached)

Part - B

Rate offered (per unit/kg) in respect of the following old scrap materials:

1. _____ - Rs _____ (In words): Rupees _____
2. _____ - Rs _____ (In words): Rupees _____
3. _____ - Rs _____ (In words): Rupees _____
4. _____ - Rs _____ (In words): Rupees _____
5. _____ - Rs _____ (In words): Rupees _____
6. _____ - Rs _____ (In words): Rupees _____
7. _____ - Rs _____ (In words): Rupees _____
8. _____ - Rs _____ (In words): Rupees _____
9. _____ - Rs _____ (In words): Rupees _____
10. _____ - Rs _____ (In words): Rupees _____

DECLARATION :

I/WE have read and acquainted myself/ourselves with the terms and Conditions of sale.

I/WE unconditionally agree to the terms & conditions, and have submitted this offer accordingly.

Place: _____

Date: _____

Signature of the Bidder with seal

**Director,
Food, Civil Supplies and Consumer Affairs
Meghalaya, Shillong**

ANNEXURE - I

List of items which are antiquated, damaged / defective and may be condemned		
Sl. No	Name of the item	No. of items
1	Exhausted Toner 88 A	31 Nos
2	Exhausted Toner 12 A	7 Nos
3	Exhausted Toner 49 A	3 Nos
4	Exhausted Toner 55 A	7 Nos
5	UPS	4 No.
6	Epson tapeless ribbon catridges	1 No.
7	Mouse	7 Nos
8	Fax Machine panasonic	1 No.
9	Keyboard	3 Nos
10	Lock and Key	1 No.
11	Data Switch	1 No.
12	Router	2 Nos
13	Wireless Keyboard	1 No.
14	Wireless Mouse	1 No.
15	Canon fine Catridge Color	7 Nos
16	MS Dos formatted	1 No.
17	Nano USB adapter	1 No.
18	Canon pixma black 810	1 No.
19	Revolving Chair	5 Nos
20	Bajaj Bulb CFL	1 No.
21	Web cam	1 No.
22	Barcode reader	1 No.
23	Floppy disk	8 Nos
24	ScanJet pro 4500 fn1	4 Nos
25	Extension cord	1 No.
26	Canon image runner 24201-1	1 No.
27	Brother HL - 5350 DN-1	1 No.
28	HP laserJet P1108	1 No.
29	Kyocera task alfa 1800	1 No.
30	Brother fax machine 8275	1 No.
31	Canon fine scanner	1 No.
32	Kyocera TK 4109	1 No.
33	Wooden chair	5 No.
34	Defective wires	1 No.